

MINUTES OF THE VILLAGE OF GOLF MANOR REGULAR MEETING

February 10, 2003,

The regular meeting of the Village of Golf Manor was called to order; Clerk Treasurer, Gregory Doering recorded the minutes. After the Pledge-of-Allegiance, the roll was taken with the following members present: Mr. Cohen, Mr. Hughes, Mr. Puthoff, Ms. Sullivan and Mr. Zaffiro.

Mr. Hughes made a motion to approve the appointment of Mr. Cohen as Vice Mayor, seconded by Mr. Puthoff, all members approved.

Mr. Hughes made a motion to excuse Ms. Francis, seconded by Mr. Puthoff, all members approved.

Vice Mayor Cohen appointed Mr. Hughes to the Finance Committee for tonight's meeting.

Mr. Puthoff made a motion; seconded by Ms. Sullivan to approve the minutes of the January 27, 2003 as corrected all members approved.

Vice Mayor Cohen reported that:

1. Mayor Puthoff will be absent tonight.
2. Mayor's monthly statement for December 2002 was \$5,440.00 and for January 2003 was \$10,075.00.

Ms. Sullivan made a motion to accept these amounts, seconded by Mr. Hughes

POLICE CHIEF/SERVICE DIRECTOR: Chief Tilley reported:

1. Work on the Cell Tower has begun.
2. Ohio EPA Brownfield training may be offered in SW Ohio in the near future. Mr. Zaffiro and Mr. Tilley would be interested.
3. Distributed Mr. Creager's Building Department report to all council members.

Mr. Hughes questioned Mr. Tilley as to what type of accounting method is used by the Village. Mr. Tilley referred this question to Mr. Doering, who answered Municipal Fund Accounting.

FIRE CHIEF: Chief Ballman:

1. Distributed January 2003 Fire & EMS Response report to Golf Manor Council.
2. Job opening has been posted, testing will be held and job should be filled no later than March 15, 2003.

SOLICITOR: No report:

BUILDING DEPT: Mr. Creager submitted his monthly report to council.

STREETS/BUILDINGS: No report.

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FINANCE: Ms. Sullivan made a motion to approve the bills totaling \$23,606.77, seconded by Mr. Hughes, all members approved.

SAFETY AND HEALTH: Mr. Cohen questioned if we had been informed of the terrorism alert being moved up to "orange level". We were not informed officially, unless we missed it on the Tele-type, said Chief Tilley. We have increased patrols, especially around the synagogue and municipal building.

PUBLIC UTILITIES: No report.

STREETS/HIGHWAYS: No report.

STRATEGIC PLANNING: Mr. Zaffiro reported that we have the name of a professor at UC who would be willing to help but can not produce construction documents, which are needed. Per Mr. Donnellon, we could bid out as total cost of design and building of the project, total cost would be covered by grant money.

COMMUNICATIONS: Ms. Sullivan reported that she spoke with Mr. Simmons of Minuteman Printing, and obtained very good information from him on our newsletter plans. Our target date is April 1, 2003 with a deadline of March 15, 2003. We may have new sections and new areas of information. She hopes to make a great newsletter even better. Mr. Donnellon added that if we allow advertisements we can not censor any advertisements, which opens the door for any and all

advertisements. The committee will meet to discuss this and will keep council informed.

ENVIRONMENTAL: No report.

OLD BUSINESS:

ORDINANCE 2003-1: Urban Development. Third reading. Motion made by Mr. Puthoff, seconded by Mr. Hughes, all members approved.

NEW BUSINESS:

ORDINANCE 2003-3: Police Car Purchase. Motion to read by title made by Mr. Hughes, seconded by Ms. Sullivan, all members approved.

Motion to suspend the rules made by Mr. Hughes, seconded by Mr. Zaffiro, all members approved.

Motion to pass made by Mr. Hughes, seconded by Mr. Zaffiro, all members approved.

ORDINANCE 2003-2: Update Code Book. Motion to read by title made by Mr. Zaffiro, seconded by Mr. Hughes, all members approved.

Motion to suspend rules made by Mr. Hughes, seconded by Mr. Zaffiro, all members approved.

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Motion to pass made by Mr. Hughes, seconded by Mr. Zaffiro, all members approved.

Mr. Puthoff reported:

1. Letter re: Officer Eddie Taylor.
2. Finance will meet February 17, 2003.

Mr. Hughes read the letter reference Officer Eddie Taylor.

Motion to adjourn made by Mr. Puthoff, seconded by Mr. Zaffiro, all members approved.

MAYOR, DENNIS J. PUTHOFF

CLERK-TREAS. GREG DOERING

