

**MINUTES OF THE VILLAGE OF GOLF MANOR REGULAR MEETING
JANUARY 28, 2013**

The regular meeting of the Village of Golf Manor was called to order by Mayor Alan Zaffiro; Clerk-Treasurer Greg Doering recorded the minutes. After the Pledge-of-Allegiance, the roll was taken with all members present except Mr. Brown.

Mr. Doering made a motion to excuse Mr. Brown, seconded by Mrs. Faulk, all members approved.

Mayor Zaffiro appointed Mrs. Faulk to the Finance Committee, Council had no objections.

Mr. Doering made a motion to approve the minutes of the January 14, 2013 Public Hearing, as corrected, seconded by Mrs. Faulk, all members approved.

Mr. Doering made a motion to approve the minutes of the January 14, 2013 regular meeting as corrected, seconded by Mrs. Faulk, all members approved.

SOLICITOR'S REPORT:

Council re-visited RESOLUTION 2013-4: Re: 2290 Losantiville Building Removal. Mr. Butler reported that Mr. Strole cancelled the January 22, 2013 meeting at the site. Mr. Strole responded that he called to postpone, was told he would be called back, never received call back to reschedule. Mr. Strole added that he has in hand a bid for the roof repair to start April 1, 2013 with completion no later than May 1, 2013.

Mr. Butler added that we still need to reschedule the inspection with all parties involved A.S.A.P. Mr. Butler recommended passage of Resolution 2013-4 modified to "30 days" rather than "15 days" after posting.

Motion to read by title made by Ms. Chaney, seconded by Mrs. Dubose, all members approved.

Motion to pass made by Ms. Chaney, seconded by Mrs. Dubose, all members approved.

RESOLUTION 2013-5: Contract with Cincinnati Bell. Motion to read by title made by Ms. Chaney, seconded by Mr. Doering, all members approved.

Motion to pass made by Mr. Doering, seconded by Mrs. Dubose, all members approved.

RESOLUTION 2013-6: Cremation up to \$1,000.00. Motion to pass made by Mr. Doering, seconded by Mrs. Dubose, all members approved.

Motion to pass made by Mr. Doering, seconded by Mrs. Dubose, all members approved.

RESOLUTION 2013-7: Glaserwork Contract. Motion to read by title made by Mr. Doering, seconded by Mrs. Faulk, all members approved.

Motion to pass made by Mr. Doering, seconded by Ms. Chaney, all members approved.

ORDINANCE 2013-2: Appropriations. Motion to read by title made by Mr. Doering, seconded by Mrs. Dubose, all members approved.

Motion to suspend rules made by Mr. Doering, seconded by Mrs. Dubose, all members approved.

Motion to pass made by Ms. Chaney, seconded by Mrs. Faulk, all members approved.

RESOLUTION 2013-8: Agreement with Hamilton County Land Utilization Corporation. Motion to read by title made by Mr. Doering, seconded by Mrs. Faulk, all members approved.

Motion to pass made by Mrs. Faulk, seconded by Mrs. Dubose, all members approved.

Council discussed a proposed hourly rate increase by our legal council (Solicitor) from \$150.00 to \$165.00 per hour. Mr. Doering made a motion to refer to the Finance Committee for meeting of February 25, 2013, seconded by Mrs. Faulk, all members approved.

MAYOR: Mayor Zaffiro reported:

1. Met with Brian Jaffee (Development Director?) and Eric Dauer (Director of Operations of the Jewish Foundation of Cincinnati) on January 17, 2013.
 - No plans yet for Losantiville school property; medical facility possible.
 - Discussed possible partnerships on Golf Manor redevelopment projects.
2. Met with Adam Nelson (Property Acquisition and Design) and Ed Lee (Executive Director) of Habitat for Humanity on January 17, 2013.
 - Considering rehabs in Golf Manor, one in progress, two other properties being investigated (Hammel and Fair Oaks).
3. Met with Michael Maltinsky (Architect) of Glaserworks (in person) on January 17, 2013 and Tim King (by conference call).
 - All believe we can complete redevelopment phase by July, but we'll need to move fast.
 - Phase II environmental assessment our call; need letter from Ashland (Mayor/Solicitor will request).
4. Cincinnati Reds/P&G grant – Site visit scheduled for January 30.
 - Directed service crew to clean up Stover property in advance of that visit.
5. NIC still focused on Stover area.
 - One property condemned; Port Authority notified; Interagency agreement in progress (recall that the Port Authority is administering the Clean Ohio Program that funds residential demolition of abandoned properties that meet program criteria).
 - Reports distributed: 2012 year end and most recent weekly report; Progress at Loudon Park, but tenants association need to pressure landlord on concerns outside NIC, Health Department and Fire Department jurisdiction.
 - Still responding to resident and village complaints.
6. Community Development Home Improvement Program from 2009 funding cycle.
 - \$5,000 left to spend.
 - Request Council's help in identifying qualifying homeowners (low-income, must own home; have them call Wane or Jamie).
7. Cross-Training effort first communicated to Council in January 14 Mayor's report now implemented in all departments.
 - Met with Police Dept. on January 17; Chris Campbell will learn Chief's duties over the next year; Officer Hauck will learn Police Clerk's job; Officer Heiland already able to perform Lieutenant's duties.

8. Neglected to recognize Council Member Chaney for idea on Reds grant to name BB field after Chuck Harmon.
9. Follow up from last meeting's executive meeting report: Mayor requested year-end report from recreation. Recreation is waiting to reconcile December bills.

2013 Agenda

STREETS

Resurface one street?

ADMINISTRATION

Cross train for all critical administrative positions

Continue to improve efficiency of tax collections – Jamie and Wane's initiatives

Take good care of our employees

On-going directive to improve efficiency of operations whenever possible (process improvement)

PARKS

Park redevelopment projects: Nature Works and Reds/P&G if won

Add new vets identified to the Village's veteran memorial (Mayor and service crew)

Install memorial bricks sold around flagpole in Veterans' park

RESIDENTIAL DISTRICT

Complete first round of NSP Rehabs

Enroll in the Clean Ohio Program and address properties beyond rehab

Complete CDBG Home Improvement Grant program

Partner with Habitat to rehab abandoned homes

ENFORCEMENT

Mayor to work more closely with NIC; continue focus areas

Engage police and optimize implementation of ordinances to increase our capacity to address nuisances – junked cars, improper set out, litter, etc.

WASTE COLLECTION PROGRAM

Develop bid specifications for waste collection and recycling program by August; solicit bids, and start new program without interruption of service

Hamilton County Solid Waste District has offered assistance.

ECONOMIC DEVELOPMENT

Look for redevelopment partners (Hamilton County, Port Authority, Jewish Federation, private enterprises) and focus on 2100 Losantiville.

Mayor recommends revamping zoning code, changing speed limit and other new initiatives be delayed until 2014 because of limited capacity within the administration and our legal department.

Councilman Doering questioned:

1. If in the Mayor's meeting with Chief Taylor if the issue of property maintenance code enforcement would be brought up. Mayor responded that they will be working on enforcement priorities, crime and drugs are at the top, nuisances (junk cars, parking, etc.) tear a community apart and need to be addressed as they breed crime and drugs.
2. Zoning code project delay until 2014
 - Nearly complete (per previous minutes)
 - Per Solicitor, current draft is prepared, will bring to Executive Committee for review.
 - Should we complete piece by piece or wait on the complete project?
3. RE: 2100 Losantiville
 - Any info/communications from owner?
 - Mayor Zaffiro will look into and report back to Executive Committee.

VICE MAYOR: Mrs. Faulk reported:

1. Invest in Neighborhoods Workshop will be held February 16, 2013 at 7:30 AM at X.U.
2. Planning Partnership Meeting will be March 15, 2013, Councilman Doering will attend.

SERVICE DIRECTOR: Mr. Creager reported:

1. Planning Commission will meet January 29, 2013.
 - 4 items on agenda
2. NSP II Funds Program
 - 4 houses to be completed by January 31, 2013
 - Then all will be up for sale

- “Sales Blitz” on all in February 2013
- 3. Pool Demo
 - Being completed
 - Top soil and seeding will be taken out of this phase, will be after completion of next phase
- 4. Natureworks Contract
 - Still pending
- 5. Paper Company interested in site on Wiehe, possibly moving to Golf Manor with 6-12 employees.
- 6. Waste Collection
 - Specs printed and sending to Mrs. Faulk (Executive Committee), Solicitor’s office and Hamilton County.
 - Any suggestions to Mrs. Faulk, Newsletter/Web/Cable for citizens input with concerns/suggestions.

POLICE DEPARTMENT: Chief Taylor reported:

1. Officer Forrest back to work January 25, 2013.
2. Officer Wallace has been released.
3. Officer Van Cleve remains on sick leave.
4. November Mayor’s Court totals still pending, will report in February.

FIRE DEPARTMENT: Chief Ballman was not present due to illness.

FINANCE: Mrs. Dubose reported:

1. Committee met January 28, 2013 and discussed.
 1. 2012 budget
 - No final figures yet
 - Both income and expenses were down from projections, bottom line should be O.K.
 2. Dump truck Purchase
 - In process by Mr. Creager.
 3. Current Police Dept. chief’s car is down.
 - Discussed options for replacement
 4. Cincinnati Bell Agreement discussed.
 - Resolution prepared for tonight.

Mrs. Faulk made a motion to approve the bills totaling \$40,009.13, seconded by Ms. Chaney, all approved.

EXECUTIVE COMMITTEE: Mrs. Faulk reported:

1. Thanked Mayor for running the January 9, 2013 meeting of the Park Committee while she was absent due to illness.
2. Next meeting of the Park Committee will be February 13, 2013.

Motion to adjourn made by Mrs. Dubose, seconded by Mrs. Faulk, all members approved.

MAYOR, ALAN ZAFFIRO

CLERK-TREAS., GREG DOERING